



## 1. Structure - bookings

Facilities only to be available to current members who have paid 2020 subs (social or full paying Senior/Student/Junior memberships all qualify).

We are required to maintain a comprehensive register of members participating, as well as contact details of those attending. Your details may be passed on if required by the Welsh Government's "Test, Trace and Protect" program.

**NO MEMBER TO ATTEND IF YOU, OR ANYONE IN YOUR HOUSEHOLD IS DISPLAYING COVID- 19 SYMPTOMS, REMAIN AT HOME AND FOLLOW CURRENT GOVERNMENT GUIDANCE**

### Net availability

Two nets will be available to all existing paid up members currently on a 1-2-1 basis 7 days a week except for Saturday mornings between 10 a.m. - 2 p.m. when only the roll on net will be available.

### Booking times

First booking - 9.30 a.m.

Last booking - 8 p.m.

- Booked sessions to be for 50 minutes, with a gap of 10 minutes allowed before the next session commences in the same space.

- At the end of each 50 minute session, users must carry out the following clean down procedure of all "touch points".

- A. Sanitise hands using hand sanitiser (recommended containing at least 60% alcohol)
- B. Using non-contact sanitising spray (provided in net cabin & old scoreboard), sanitise all areas potentially touched during session, including but not limited to:- stumps, roll on net frame (where touched when rolling on to wicket) bowling machine, bowling machine balls and any locks/door handles you have come into contact with gaining access to equipment during the session
- C. After sanitising, replace any items taken from storage and re-secure any areas opened (net shed, old score box etc)
- D. Leave the net area ensuring social distancing maintained with any waiting groups

- Members to arrive no earlier than 10 minutes before their allotted slot and must not enter the net area prior to their allocated slot start time. A waiting area is

available to the rear of the net area to enable quick access once the previous net session has been complete.

- Sessions to be booked on a first come first serve basis, however you will only be permitted to book 3 days in advance.
- Dedicated net facilities - ONLY one stationary net to be used at a time.
- Roll out cage available on artificial wicket on square as a secondary net.
- Only 2 players (other than where a single household booking) to use any net facility under any booking; where 2 juniors are practising, the parent(s) of one or both may be present but not engaged in practice with the 2 players unless all are from the same household.
- All bookings to be via the online booking system at <https://valecc.skedda.com> (free to register and use - see Appendix B for details).
- No training permitted “ad hoc” without prior booking via the online system. You will be asked to leave the ground if you are found to have breached the booking guidelines.
- In the event of an issue arising with your booking, please seek advice from a member of the club at the ground. If no-one is available or your query is prior/post session, please contact [valeccbookings@gmail.com](mailto:valeccbookings@gmail.com) in the first instance, or if no response is received within a reasonable time, Stephen Bowen on 07455 775957.
- All booked sessions to be subject to Guidance and Restrictions and Club Facilities and Access.
- The club bowling machine will be made available, however any member wishing to use the bowling machine will be required to wear gloves when feeding bowling machine balls and adhere to the clean down procedure after use. Please note the bowling machine is not available on Saturday mornings (10am-2pm).

## 2. Guidance and Restrictions

- Please see the attached ECB guidance notes - these are to be observed at all times. Upon completing a booking it will be deemed that you have read and accepted the rules and guidance (applicable to all members including parents making bookings on behalf of Junior members). Members understand they attend at their own risk. If you do not accept the rules or have not read them please do not book. The club will bear no responsibility in the event of a member becoming unwell.
- Social distancing to be observed at all times (maintaining at least 2 metres), including on any changeovers.
- Bring all your own equipment (including balls) and only use your own equipment.
- Never pick up a ball other than one of your own or from your household.
- Attempt not to touch fences, gates, benches or any of the nets themselves.
- Arrive already changed and do not leave any equipment at the Club.

- Use hand sanitiser before and after sessions. Bring your own. The club will make hand sanitiser available which will be left in the cabin, however be aware there may be times when this will not be available
- Please attempt not to spit, if you must spit or rinse your mouth please spit into the hedge on the left hand side of the net.
- Do not use the training sessions as a means of creating social groupings.
- Any players using a hard ball to wear all relevant protective equipment as usual
- **Nobody is to attend if you or anyone in your household is displaying Covid- 19 symptoms. Please note all of the ECB messages and guidance in relation to vulnerability.**

### **3. 1-2-1 Coaching (remunerated and non -remunerated)**

It will be the responsibility of the coach to ensure that his/her client is aware of this guidance and that by making the booking either via the coach or the club they are deemed to have accepted the guidance.

### **4. Club Facilities and Access**

- The club house will remain shut even if open because of work being undertaken on the ground/in the clubhouse.
- Access to first aid kit will be available in the blue net cabin.
- Maintain strict distancing requirements if, for example, sheltering from rain.

These rules will be subject to revision and modification as regulations change and in the event of any issue(s) that may arise with the proposed system.

### **Appendix A - External links to guidance & updates**

ECB Guidance - Return to Outdoor Practice or Nets in Wales - 19th June 2020

<https://resources.ecb.co.uk/ecb/document/2020/06/19/ec33559a-2888-4489-ab57-94caa9bffdbb/Return-to-outdoor-practice-or-nets-in-wales-1-.pdf>

ECB Latest News Announcements (including Coronavirus updates)

<https://www.ecb.co.uk/news/ecb>

Cricket Wales Website

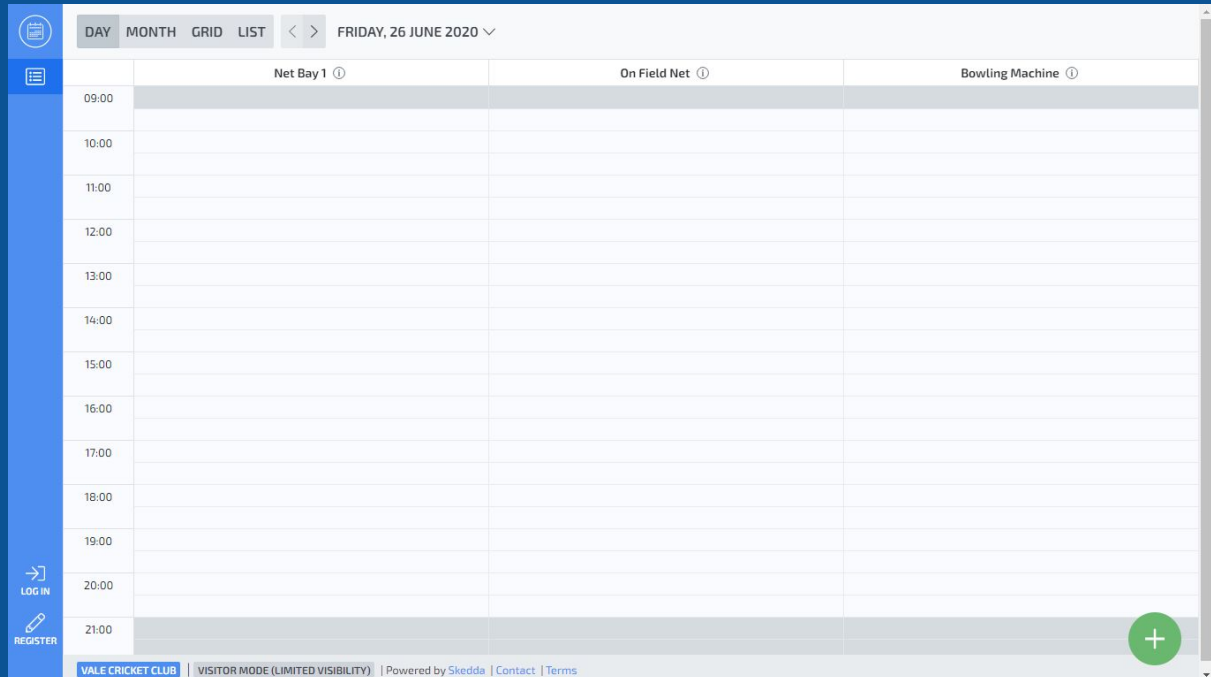
<http://www.cricketwales.org.uk/>

Welsh Government Update - Sport, Recreation & Leisure: Guidance for a Phased Return 15th June 2020

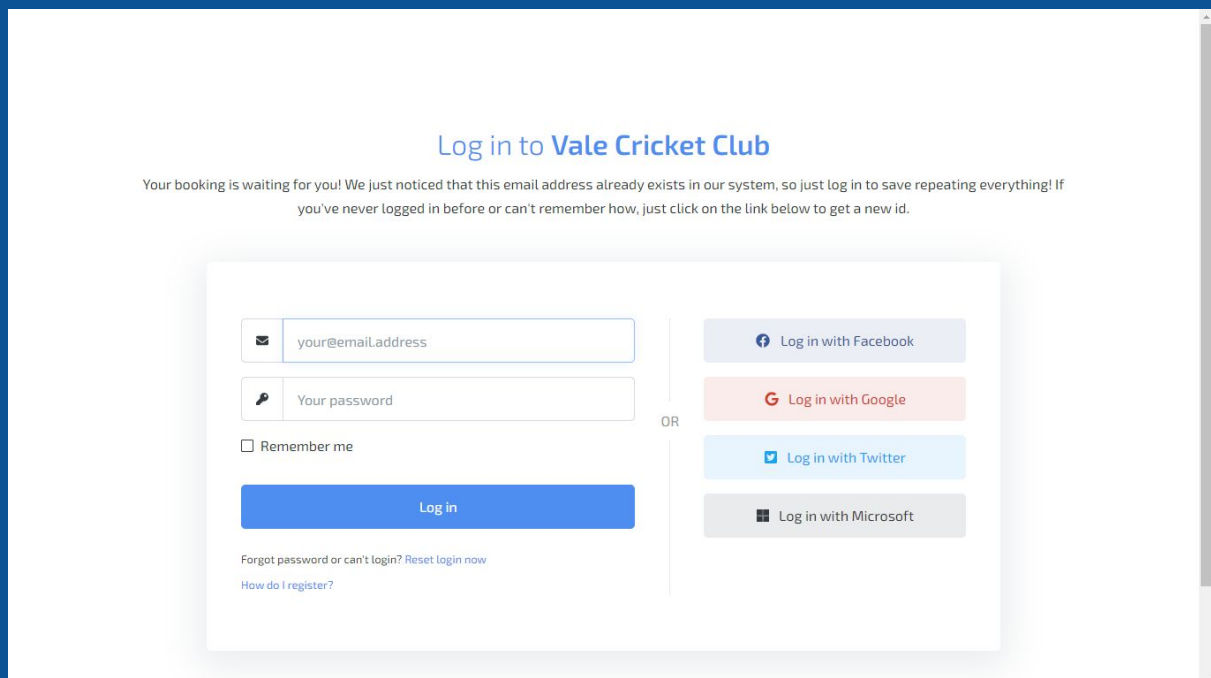
<https://gov.wales/sport-recreation-and-leisure-guidance-phased-return-html>

## Appendix B - Skedda Online Booking System Registration and Use

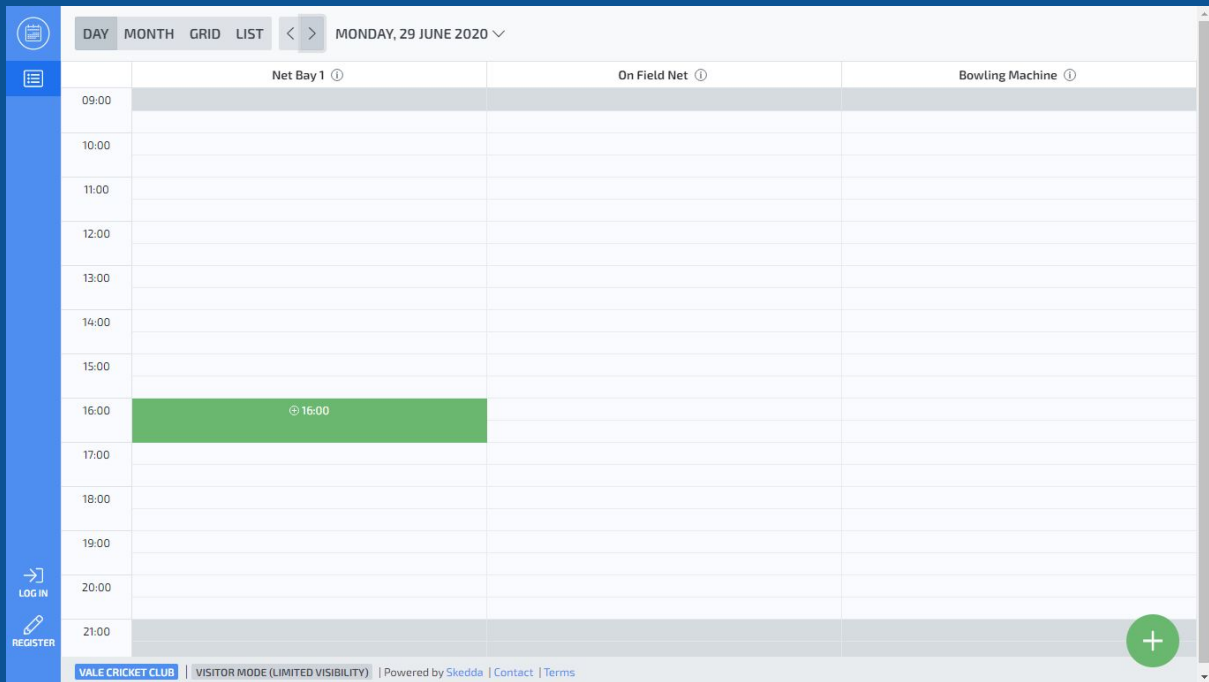
1. Visit <https://valecc.skedda.com> using your web browser (works on PC, Mac, Tablet and phone browsers) and you will be presented with this welcome screen showing the current day in the Calendar view. Use the options at the top to change the day/view. You will notice that you are currently in “Visitor Mode” (don’t worry about this as you will register or login using the following steps).



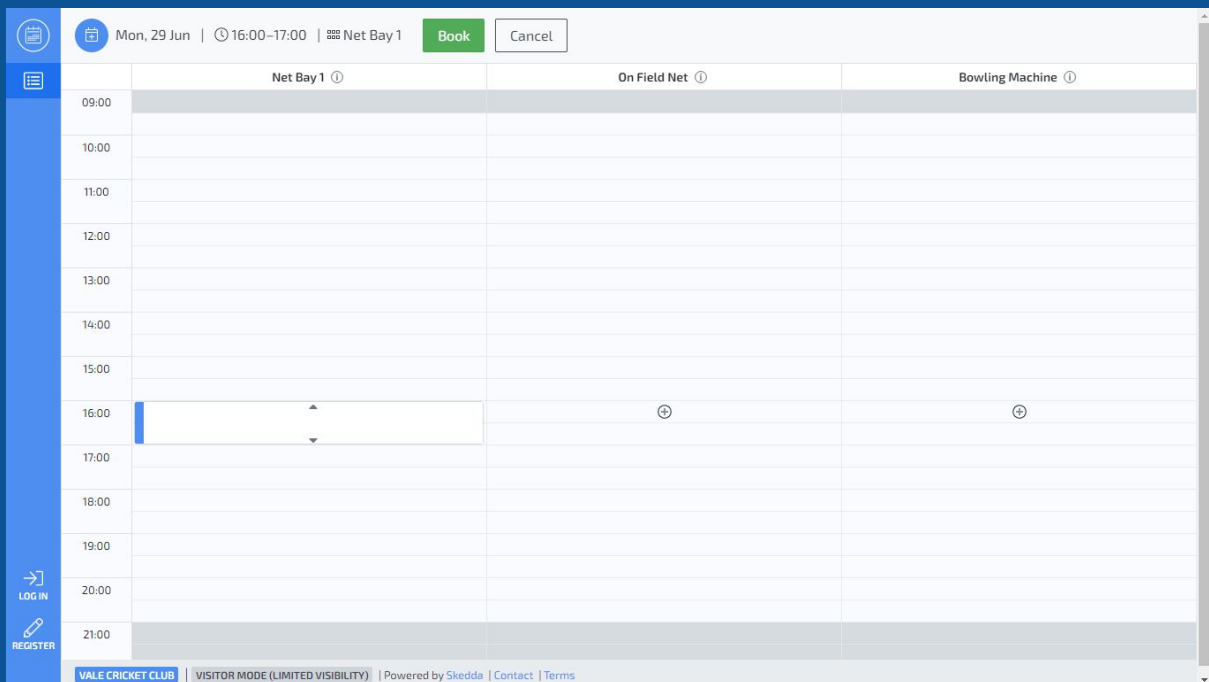
2. If you have already registered, click the login icon on the bottom left to login. You can also login using your Google, Facebook, Twitter or Microsoft accounts by using this option. If you haven’t already registered, skip this step as you will register when you make your first booking!



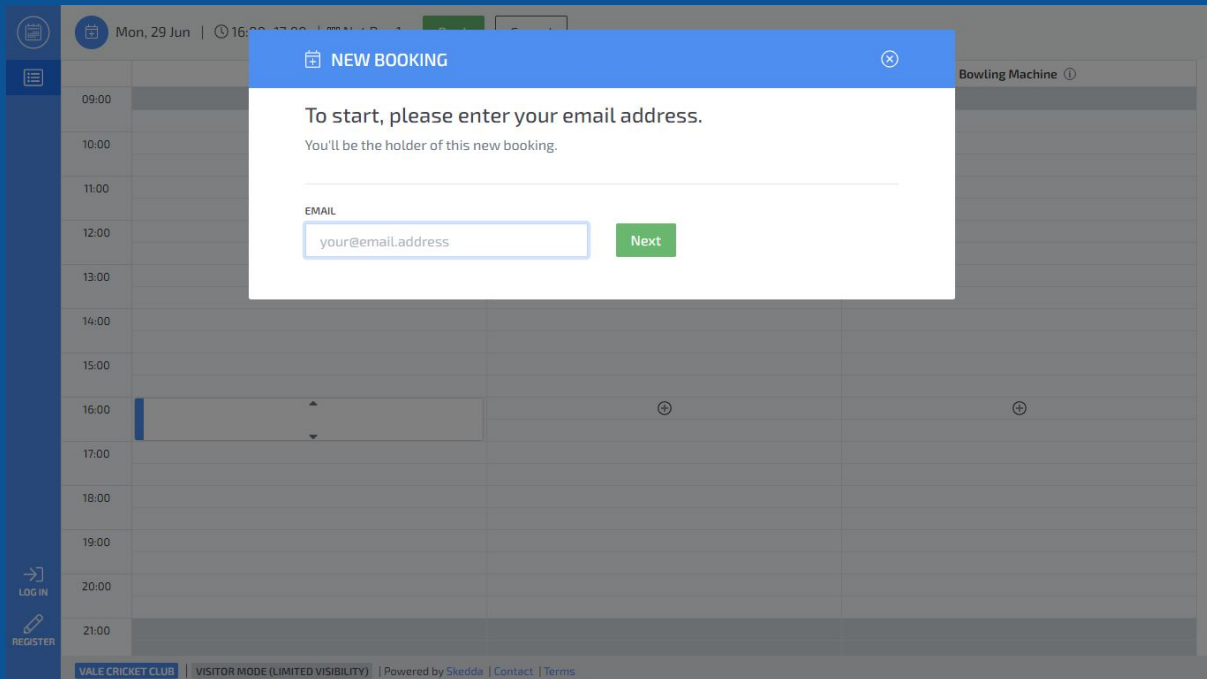
3. Once you've selected your date, mouse over the time and space you want to book. You can book more than once space at a time, but you can do this in the following steps. For now, select a space and time and click on the timeslot you would like to book.



4. Once you have clicked on the timeslot, click on the “Book” option at the top of the screen to enter the booking details screen.

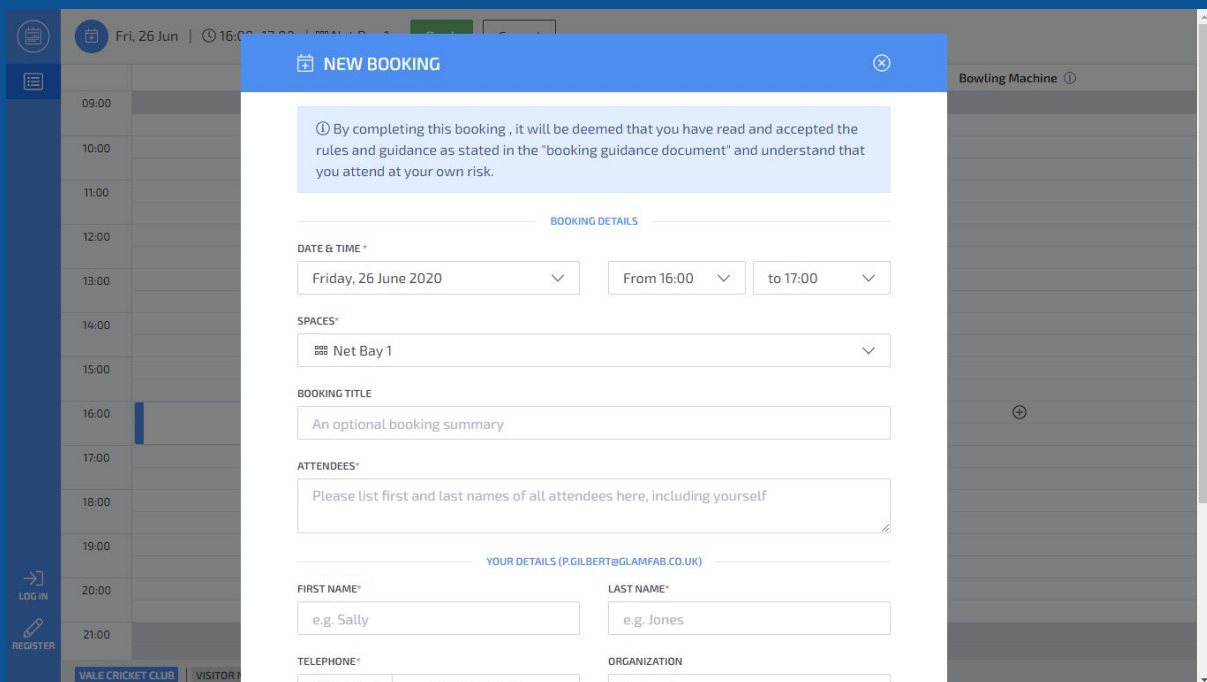


5. If you have not already registered or logged in, you will be faced with this screen. Enter your e-mail address and click next. If you have already registered or logged in, you will not see this screen but will be taken straight to step 6.



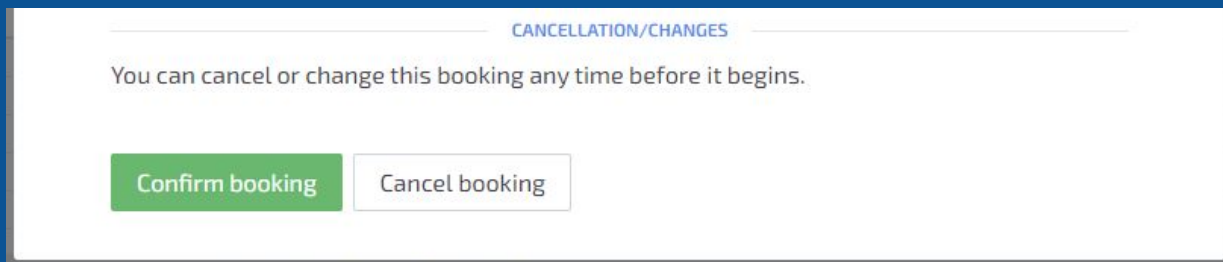
The screenshot shows a 'NEW BOOKING' modal window overlaid on a booking calendar. The modal has a blue header with a calendar icon and a close button. The main content area is white and contains the following text: 'To start, please enter your email address.' followed by 'You'll be the holder of this new booking.' Below this is a text input field with the placeholder 'your@email.address' and a green 'Next' button. The background calendar shows a grid of time slots from 09:00 to 21:00. A blue bar is visible in the 16:00 slot. The footer of the calendar includes 'VALE CRICKET CLUB | VISITOR MODE (LIMITED VISIBILITY) | Powered by Skedda | Contact | Terms'.

6. Enter your booking details, ensuring that you enter the attendees to the session you would like to book. If you would like to book more than 1 space (e.g. Net Bay 1 and the Bowling Machine), then click on the “Spaces” drop down menu and select the required spaces for the booking. You can also amend the time and date of your booking, but you will not be allowed to book a longer session than the guidelines dictate (a warning message will be shown if you do try this!).

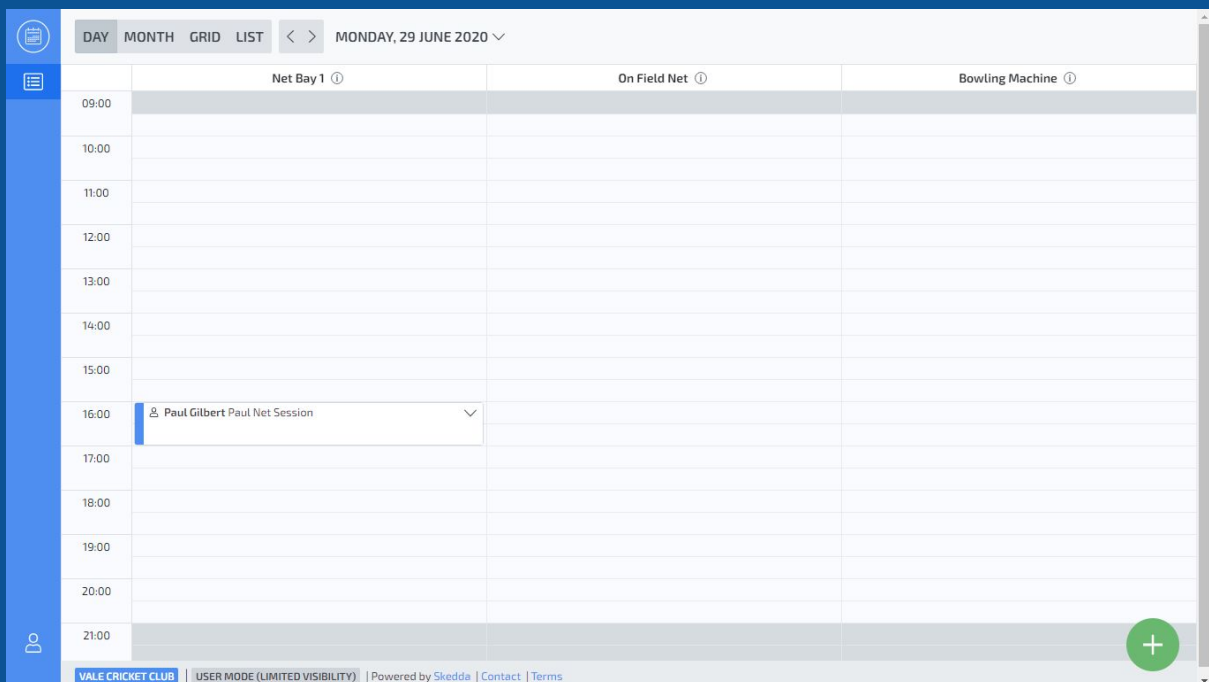


The screenshot shows the 'NEW BOOKING' modal window at the 'BOOKING DETAILS' stage. At the top, there is a warning message: 'By completing this booking, it will be deemed that you have read and accepted the rules and guidance as stated in the "booking guidance document" and understand that you attend at your own risk.' Below this, the 'BOOKING DETAILS' section includes: 'DATE & TIME\*' with three dropdown menus set to 'Friday, 26 June 2020', 'From 16:00', and 'to 17:00'; 'SPACES\*' with a dropdown menu showing 'Net Bay 1'; 'BOOKING TITLE' with a text input field containing 'An optional booking summary'; and 'ATTENDEES\*' with a text input field containing 'Please list first and last names of all attendees here, including yourself'. Below this is the 'YOUR DETAILS (P.GILBERT@GLAMFAB.CO.UK)' section, which includes: 'FIRST NAME\*' with a text input field containing 'e.g. Sally'; 'LAST NAME\*' with a text input field containing 'e.g. Jones'; 'TELEPHONE\*' with a text input field; and 'ORGANIZATION' with a text input field. The background calendar is the same as in the previous screenshot, but the modal is now more prominent.

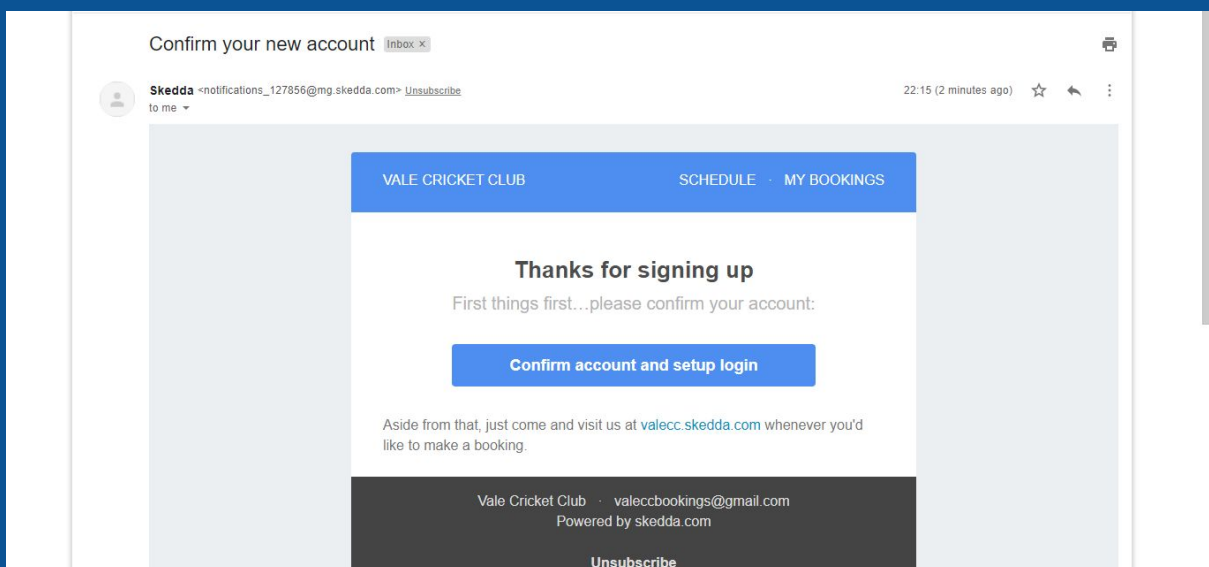
7. Click on the “Confirm Booking” link to confirm your booking, or if you have changed your mind, click on “Cancel Booking” to return to the Calendar page.



8. Once you confirm your booking, you will be able to see your booking in the Calendar view. You can edit, change or delete your booking at any time prior to the start time of your session.



9. If you haven't previously registered and made a booking, you will receive an email to the address you entered in Step 5, asking you to confirm your account and set up a password for logging in next time. Click on the link.



10. Enter your password (twice to confirm) and if you are happy to accept the terms of use (viewable using the links), click on this checkbox. Click on the “Set Password and LogIn” button to login and confirm your password.

Choose your new login

Vale Cricket Club

Your new password

Confirm password

I have read and agree to the venue terms, software terms and privacy policy

Remember me

Set password and log in

Go to the regular login page

OR

Log in with Facebook

Log in with Google

Log in with Twitter

Log in with Microsoft

11. You will now be taken to the Calendar view and notice that you are logged in to “User Mode”. You will see details for your own bookings, in all views, but will not be able to see other users details. If another user has booked a session, you will only see that the session is booked and unavailable for booking.

DAY MONTH GRID LIST < > MONDAY, 29 JUNE 2020

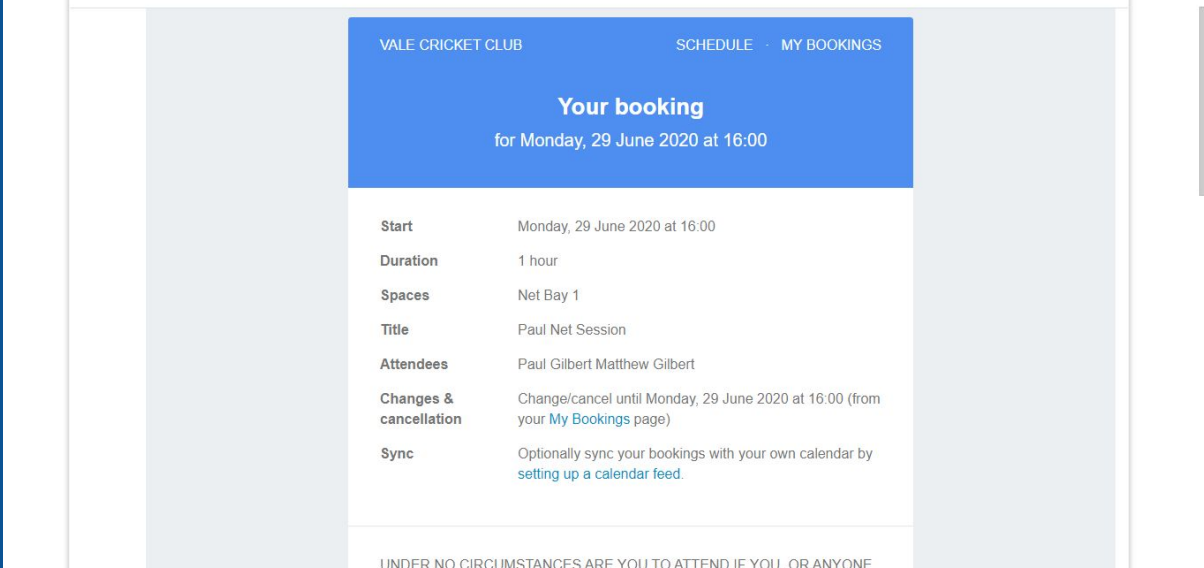
	Net Bay 1	On Field Net	Bowling Machine
09:00			
10:00			
11:00			
12:00			
13:00			
14:00			
15:00			
16:00	Paul Gilbert Paul Net Session		
17:00	17:00-18:00		
18:00			
19:00			
20:00			
21:00			

VALE CRICKET CLUB | USER MODE (LIMITED VISIBILITY) | Powered by Skedda | Contact | Terms

12. If you need to change any of your account details, click on the face icon to the bottom left.



13. Once you've made your booking, you will receive a confirmation email. You can amend your booking at any time prior to the start of your session using the link or logging in to the system. Please note, important booking information is contained within this email, so please read this! You will also receive confirmation if for any reason your booking is amended or cancelled by the admin. If this is the case, we will notify you of the reason for any amendment or cancellation.



VALE CRICKET CLUB SCHEDULE · MY BOOKINGS

### Your booking

for Monday, 29 June 2020 at 16:00

<b>Start</b>	Monday, 29 June 2020 at 16:00
<b>Duration</b>	1 hour
<b>Spaces</b>	Net Bay 1
<b>Title</b>	Paul Net Session
<b>Attendees</b>	Paul Gilbert Matthew Gilbert
<b>Changes &amp; cancellation</b>	Change/cancel until Monday, 29 June 2020 at 16:00 (from your <a href="#">My Bookings</a> page)
<b>Sync</b>	Optionally sync your bookings with your own calendar by setting up a calendar feed.

UNDER NO CIRCUMSTANCES ARE YOU TO ATTEND IF YOU, OR ANYONE

14. That's it! If you have any queries, please email [valeccbookings@gmail.com](mailto:valeccbookings@gmail.com) or speak to either Stephen Bowen or Paul Gilbert who will be able to assist you.

Please be responsible when using the facilities and follow the guidelines as set out in this document but most of all, enjoy finally getting back to playing some cricket!